

陳瑞祺(喇沙)書院  
九龍何文田常和街四號  
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CHAN SUI KI (LA SALLE) COLLEGE  
4 SHEUNG WO STREET, HOMANTIN,  
KOWLOON, HONG KONG.  
TEL : 27118175  
FAX : 27621550

Circular No.: 19072

23<sup>rd</sup> March, 2020

Dear Parents/ Guardians,

### **Eighth Batch of Learning Tasks for Students**

Attached please find the eighth batch of learning tasks for students during the deferral period of resumption of classes. Please advise your son/ward to follow the instructions and complete the learning tasks as scheduled. You can view and monitor the learning progress of your son/ward by checking the information in Microsoft Teams through his Microsoft school account (Office 365).

The learning tasks are also sent to all students through Microsoft Outlook and Microsoft Teams. Students should sign in their Microsoft school account (Office 365) to check the details and complete the tasks as instructed. Students are encouraged to contact their teachers through Microsoft Outlook and Microsoft Teams if they have any difficulties in studies during the class suspension period. If a student forgot his password, he should contact the General Office during office hours at 2711 8175.

Please be reminded that the learning tasks are part of the continuous assessment, contributing to the annual academic results. Students who habitually fail to complete the learning tasks/assignments are subject to punishment. Records of merits/demerits will be listed in the annual academic report as usual. Attached please also find all batches of the learning tasks (Batches 1 to 8) for your reference and follow-up.

For enquiries, please do not hesitate to contact the General Office.

Yours faithfully,

Lee Ting Leung  
Principal



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19072

敬啟者：

### 第八批延遲復課期間習作

隨函附上第八批延遲復課期間的學生習作。請閣下督促貴子弟依時完成有關習作。閣下可透過貴子弟的微軟學校戶口(Office 365)查看 Microsoft Teams 資料以檢視其學習進度。

有關習作亦已透過微軟應用程式 Microsoft Outlook 及 Microsoft Teams 電郵給學生。學生須登入微軟學校戶口(Office 365)查閱有關資料和指示，完成習作。停課期間就學習上遇到的問題和困難，學校鼓勵學生以微軟應用程式與科任老師聯絡。如學生忘記登入密碼，請於辦公時間致電 27118175 與校務處職員聯絡。

延遲復課期間習作是持續評估的部分，其分數將計算在全年學業成績。此外，學校將對屢次沒有完成習作及欠交課業的學生作出處分。獎懲紀錄將如常列印於成績表上。隨函亦附上早前各批習作(第一至第八批)供閣下參考及跟進。

如有疑問，歡迎致電校務處查詢。

此致

各家長

陳瑞祺(喇沙)書院校長  
李丁亮 啟

二〇二〇年三月二十三日